

## **FAQs - RESIDENTIAL RENTAL REGISTRATION (RRR), CITY OF CINCINNATI**

**Q. Do I have to register with the City if I am already registered with the Hamilton County Auditor's Office?**

**A.** Yes, registration with the City is also required. Some of the necessary information provided to the city is different than the County Auditor.

**Q. Is there a charge to register with the City Residential Rental Registration (RRR) program?**

**A.** Yes, there is a minimal fee that is based on the number of apartments/units being registered. The fee is \$1.00 per unit to help cover the municipal costs of administering the registration program.

**Q. How do I register my rental properties?**

**A.** You can register and pay the fee using the Department of Buildings & Inspections website by following this link <https://www.cincinnati-oh.gov/buildings/property-maintenance-code-enforcement/>. You will find additional step by step registration instructions as you register.

**Q. Why do I have to register my residential rental property?**

**A.** An important purpose of the program is to be able to readily identify a contact a local agent or owner of rental property. It is important for first responders to efficiently work with property owners in the event of an emergency or other property issues.

**Q. Do I have to register every year?**

**A.** No, however it is recommended that owners conduct an annual review of the contact and other information on file to ensure it is accurate.

**Q. What if I change management companies during the registration or something else in the registration changes?**

**A.** There is a continuing obligation of owners to update the rental registration. In addition to change of owners and agents a change also includes when the property is vacant for 60 days.

**Q. Where can I get more information on the program?**

**A.** If you have any questions, or need additional information, please contact us at 513-352-3275 or email us at [CINCYRRR@cincinnati-oh.gov](mailto:CINCYRRR@cincinnati-oh.gov). To view the entire ordinance go to <https://www.cincinnati-oh.gov/buildings/property-maintenance-code-enforcement/>.